



## Tennis Court Booking Rules

*Effective from 1 April 2026*

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### Booking Basics

- Courts can only be booked once current year's membership fee has been paid.
- Courts can be booked up to 7 days in advance.
- New booking slots become available each day at 7:00 AM.
- Members may book up to 2 consecutive hours per day.
- A maximum of 2 hours per member per day is allowed.
- Courts are available for booking between 8:00 AM and 9:30 PM.
- Playing outside of these hours is not permitted.
- Note that courts are particularly busy on Saturday and Sunday mornings.

### Playing Rules

- You must select your playing partner(s) or opponent(s) BEFORE booking — speculative booking & cancellations will be monitored.
- Members cannot book courts on behalf of others.
- If you are found playing on a court without a valid booking in your name, you may be asked to vacate the court.
- If a court is not occupied within 15 minutes of the booking start time, the booking becomes invalid.

### Special Use & Priority

- Certain slots are blocked for use by coaches, matches or social play. Court bookings may have to be cancelled eg for interclub matches or health & safety reasons.
- Internal matches (eg Winter Handicap, Box League, Club Championships) that overrun DO NOT have priority over a subsequent court booking.

### Lighting & Etiquette

- Please switch off the floodlights if no one is playing after you.
- Do not switch on lights on adjacent courts.
- Lights switch off automatically at 9:30 PM, but the manual switch must still be turned off when you're finished.

### Cancellations

- If you cancel at short notice, please notify other members via the Tennis@HELTC WhatsApp group, so the slot can be used.

### Junior Court (trial ongoing)

- We've removed the designated junior court.
- All members, including juniors, have equal booking rights on all courts.

These rules will be available on the Club website and noticeboard. Please follow them to ensure fair access and smooth operation for all members.

*Updated 29.3.26*